

Hatteras Village Civic Association
Board Meeting minutes
15 January 2020

**Annual Meeting and Community Dinner at Civic Center this month.
Guest speaker, NCDOT Canceled**

Hatteras Village Civic Association
Board Meeting minutes
12 February 2020

Meeting called to order at 7:13 p.m.

Members in attendance: *Karla Jarvis, Jordan Tomberlin, Erin Trant, Christina Hicks, Dan Oden, Wes, Alana Harrison,*

TAX DISTRICT

Financial Report

- Collections are right in line with where we were last year
- But rentals are a bit off
- The largest expense has been the surveying, etc. for the walking path (\$125,000)

Buildings and Grounds

- **Civic Center**
 - Basketball goals have been replaced at the civic center
 - Freezer Saga: Glenn has fixed it because we wanted to keep the money local; because the problem was discovered to be faulty wiring, the person who was responsible agreed to pay for the repairs
 - Damage from the event before Christmas has been taken care of

Rentals

- Nothing

Old or New Business (Tax District)

- None

CIVIC ASSOCIATION

Financial Report

- Nothing too terribly out of the norm nor significant; the largest expense was the charitable giving, and then \$5,000 for advertising for the Offshore Open

Review of Minutes

- Need to change “condenser” to “compressor”
- Motion to accept minutes was seconded, passed unanimously

Committees

- **Offshore Open**
 - Still just working on getting sponsors
- **Day at the Docks**
- **Recreation and Education**
 - Sam and Karla have been working on getting a laser fireworks show for July 4th
 - Seems that we are ineligible for the fireworks grant, as the language indicates that the money can only be used for traditional fireworks
 - Would like to find another time to do some sort of event; perhaps a glow party in conjunction with the run
- **Starry Nights**
 - Happens on Saturday
 - Planetarium shows start at 2:30
- **Waterfowl Festival**
 - Rolling along; happens next weekend
 - Discussion of whether or not to do a Saturday night dinner-only ticket--it is a possibility
- **Scholarship**
 - Christina sending scholarship forms to the high school this week

Committee Assignments (HVCA)

- Committees:
 - Waterfowl Festival
 - Karla Jarvis
 - Jordan Tomberlin
 - Dan Oden
 - Offshore Open
 - Dan Oden
 - Erin Tant
 - Buildings and Grounds (includes rentals)
 - Sam Midgett
 - Karla Jarvis
 - Day at the Docks
 - Christina Hicks (Bill is still willing to help)
 - Karla Jarvis
 - Cameron Whitaker
 - Natalie Scott (?)
 - Surf Fishing Tournament (September 10-12th)
 - Karla Jarvis
 - Dan Oden
 - Jordan Tomberlin
 - Recreation and Education (includes Parade and Dance)
 - Sam Midgett
 - Wes Sigmon
 - Karla Jarvis
 - Jordan Tomberlin
 - Erin Trant
 - Alana Harrison
 -

- Scholarship
 - Christina Hicks
 - Sam Midgett
 - Wes Sigmon
 - Jordan Tomberlin
- Nominating

Selection of Officers for 2020:

- Christina motioned to accept the following slate of officers:
 - President: Karla Jarvis
 - Vice President: Erin Trant
 - Treasurer: Dan Oden
 - Secretary: Jordan Tomberlin
- Motion seconded by Erin, passed unanimously

Dan motioned to adjourn, seconded by Wes; meeting adjourned at 8:02

Hatteras Village Civic Association
Board Meeting minutes
12 March 2020

Meeting called to order at 7:08 p.m.

Members in attendance: *Karla Jarvis, Dan Oden, Sam Midgett, Alana Harrision, Natalie Scott*

TAX DISTRICT

Financial Report

- Nothing out of the ordinary, Carol noted an issue with gas delivery that needed clarification RE fish fry gas delivery

Buildings and Grounds

- **Civic Center**
 - Possible mouse problem, Todd has called Pest Control

Rentals

- Nothing

Old or New Business (Tax District)

- None

CIVIC ASSOCIATION

Financial Report

- Few things still trickling in from the Waterfowl Festival

Review of Minutes

- Motion to accept minutes was seconded, passed unanimously

Committees

- **Offshore Open**
 - Still just working on getting sponsors
- **Recreation and Education**
- **Starry Nights**
 - Alana reports about 250 attendees, offered to request a retraction from Island Free Press RE incorrect information contained therein about event being canceled without her lobbying efforts; offer deemed unnecessary at this point; also complaint from HVFD BOD noted RE not notifying HVFD of event in a timely manner. President directed Alana to notify the chief in a timely manner in the future.
- **Waterfowl Festival**
 - On heels of a winter storm, some cancellations, attendance still up, no count yet
 - Duck Call contest was an unexpected, big hit. Will build on that!
- **Scholarship**
 - Applications out, due April 1

Budget

- Budget items were discussed with an upcoming date with tax trustees
- Requesting parking lot expansion and replacement/update of sign at Civic Center

Dan motioned to adjourn, seconded by Wes; meeting adjourned at 8:02

Hatteras Village Civic Association
Board Meeting minutes
8 APRIL 2020

Meeting canceled due to COVID.

Hatteras Village Civic Association
Board Meeting minutes
13 MAY 2020

Meeting canceled due to COVID.

Hatteras Village Civic Association
Board Meeting minutes
10 June 2020

Meeting called to order at 7:04 p.m. (Virtual Meeting)

Members in attendance: *Karla Jarvis, Jordan Tomberlin, Christinia Hicks, Wes Sigmon, Natalie Scott*
Note: Quorum was not present but meeting proceeded with only single vote needing approval to pass.

TAX DISTRICT

Financial Report

- Nothing out of the ordinary

Buildings and Grounds

- Civic Center sign was discussed; members in attendance approved unanimously and Sam Midgett and Erin Trant voted for the sign virtually

Rentals

- Nothing

Old or New Business (Tax District)

- None

CIVIC ASSOCIATION

Financial Report

- Nothing out of the ordinary

Review of Minutes

- No quorum

Committees

- **Scholarship**
 - Only one applicant eligible this year, Dylan Gray, was awarded with scholarship
- July 4th
 - Karla spoke about concerns for gathering at parade, noted that cook out was not happening
 - Board members were supportive of continuing parade, Wes volunteered to mark 6 feet marks on road side
 - Karla is waiting on guidelines from governor at month's end
- Surf Fishing Tournament
 - Still moving forward with plans, waiting to see what the governor announces at the end of the month
 - New teams are requesting to fish
 - Fishing is not the real problem, but gatherings for dinner and awards are a concern
 - Possibility of having tournament with take-out food
- Day at the Docks
 - Also moving forward cautiously
 - Christinia reports that some volunteers and participants are hesitant to commit, some are okay
 - Karla suggested looking for alternatives for those not interested in volunteering/participating
 - Karla volunteered to help with the children's fishing tournament
 - Jordan volunteered to assist with Christina's salute to Hurricane Isabelle

Old or New Business (Civic Association)

- None

Meeting adjourned at 7:55

Hatteras Village Civic Association
Board Meeting minutes
7/8/2020

Meeting called to order at 7:09 p.m. (Virtual Meeting)

Members in attendance: *Karla Jarvis, Christinia Hicks, Erin Trant, Cam Whitaker*

Note: Quorum was not present but meeting proceeded with only single vote needing approval to pass.

TAX DISTRICT

Financial Report

- Nothing out of the ordinary

Buildings and Grounds

- Have not heard anything on sign, boards should be ready for install soon!

Rentals

- Karla let the board know that there will be activity in the Civic Center in August and it will exceed the Phase 2 numbers; however, the fishing school that has been happening every year for about 30 years is sponsored by NCSU and has a waiver from the state of NC because they are an educational institution. They still had to submit paperwork, drawings, etc showing social distanced plan while in the building and on the grounds.

Old or New Business (Tax District)

- None

CIVIC ASSOCIATION

Financial Report

- Nothing out of the ordinary

Review of Minutes

- No quorum

Committees

- Surf Fishing Tournament
 - Still moving forward with plans, very tentatively at this point
 - All other surf fishing tournaments through November now have been cancelled
 - Possibility of having tournament with take-out food
- Day at the Docks
 - Also moving forward cautiously
 - Christinia reports that some volunteers and participants are hesitant to commit
 - Christinia reported that the rental company is putting on pressure for tent deposits
 - Discussion of using possible Facebook live feed for some events
 - Karla reported that she had reserved the buildings in case and that there are additional vendor-type tents available at the Civic Center
 - Must still wait and see

Old or New Business (Civic Association)

- None

Meeting adjourned at 7:37

Hatteras Village Civic Association
Board Meeting minutes
8/12/2020

Meeting called to order at 7:05 p.m. (Virtual Meeting)

Members in attendance: *Karla Jarvis, Wes Sigmon, Erin Trant, Cam Whitaker*

Note: Quorum was not present but meeting proceeded with no votes needed

TAX DISTRICT

Financial Report

- Nothing out of the ordinary

Buildings and Grounds

- Have not heard anything on sign, boards have been installed
- Issue with the dropped ceiling in the Civic Center, if we replace, will probably replace lights with LED
- Issues with doors also at CC, will have someone to come and look at them

Rentals

Old or New Business (Tax District)

- None

CIVIC ASSOCIATION

Financial Report

- Nothing out of the ordinary

Review of Minutes

- No quorum

Committees

- Surf Fishing Tournament
 - Has been canceled
 - Most folks are just leaving fees for next year
 - Much support for the cancellation
- Day at the Docks
 - Committee announced cancellation on Sunday
 - Question of whether or not to have Blessing of the Fleet, possible dinner take out only
 - Cam brought up that the boats could just go out, have the blessing and return
 - Karla said she would reach out to Christinia about the direction the committee was thinking
- Haunted Trail
 - Can/should we do it?
 - Discussion centered around fact that it is relatively safe, could transport only groups who came together, would have to be careful about yelling/shouting in close proximity, etc.
 - Karla will put out feeders to see if anyone/group interested in doing a section.
- Other events
 - Karla had asked board members for ideas of how to be carefully active and involved in the village
 - Erin suggested perhaps a movie night or so and Karla reported that we have all the equipment for that. Erin offered to help with that event.

Old or New Business (Civic Association)

- None

Meeting adjourned at 7:28

Hatteras Village Civic Association
Board Meeting minutes
9 September 2020

Meeting called to order at 7:03 p.m.

Members in attendance: *Karla Jarvis, Jordan Tomberlin, Erin Trant, Sam Midgett, Christina Hicks, Wes Sigmon, Natalie Scott*

TAX DISTRICT

Financial Report

- Paid for generator (\$85,400), insurance policies, and some landscaping
- Not a lot coming in from rentals, etc., which is normal. They usually don't pick up until december
- Question about whether to get a maintenance contract or the generator for regular repairs and maintenance;
 - Seems prudent to discuss with the fire department, since they have a similar generator and we could potentially work together
 - Wes suggested we might speak with one of his contacts who handles the store and also major urban areas throughout the state

Buildings and Grounds

- **Civic Center**
 - There is an issue with the ceiling at the civic center--it's kind of buckling, and the recommendation was to replace the drop ceiling and lights
 - Tax district has essentially given their blessing for these repairs
 - Sam is going to start looking for someone who works on these types of ceilings

Rentals

- Nothing new to report

Old or New Business (Tax District)

- None

CIVIC ASSOCIATION

Financial Report

- Four teams have requested their entry fees returned (surf fishing tourney), which isn't bad, and constitutes the main expenditure from this month's report

Review of Minutes

- Recommended some amendments to the buildings and grounds (regarding the need to look into replacing ceilings)
 - Minutes amended, motion to accept the minutes as amended passed unanimously

Committees

- **Surf Fishing Tournament**

- Cancelled
- **Day at the Docks**
 - Cancelled
 - HOWEVER, we have been in discussions about whether and when to do the Blessing of the Fleet
 - One concern is how to safely and responsibly host the event. We don't want to encourage--or even appear to encourage--violating current legislative restrictions on outdoor gatherings
 - It's a popular event, occupancy is at capacity, currently only gatherings of 50 people
 - Another concern that was raised would be the flying of political flags (from any and all points on the spectrum), and how to address that issue
 - Christina Hicks motioned to postpone the event for the time being, while we work on an acceptable solution
- **Recreation and Education**
 - THE HAUNTED TRAIL: Discussed at the last meeting, and most felt that it would be feasible, given the nature of the event and the logistics and location.
 - Since it's an outdoor event, if we require masks, and keep people in close family/friend groups, then we should be able to make it work.
 - General consensus is that it would be good for the village and most people would be interested in having it, so we will move forward with this

Old/New Business

- None

Erin motioned to adjourn at 7:41, Dan seconded, motion passed unanimously

Hatteras Village Civic Association
Board Meeting minutes
14 October 2020

Meeting called to order at 7:07 p.m.

Members in attendance: *Karla Jarvis, Jordan Tomberlin, Erin Trant, Sam Midgett, Natalie Scott, Dan Oden*

TAX DISTRICT

Financial Report

- Tax revenues down, most likely due to Dare County's billing schedule
- Other than that, everything is basically the same

Buildings and Grounds

- **Civic Center**
 - Need to replace the basketball goals
 - No updates on the doors
 - Still working on getting ceiling replacement estimates

Rentals

- Weddings raised some questions about how many people can be in the building

- After researching, Civic Center falls under the 30% occupancy (for COVID purposes)
 - Posted occupancy (67)
 - Signage for the 3 Ws
- Other recommended measures (i.e., no dancing) are impossible for us to police--once the building is rented, it's up to the occupants to decide
- We will be opening the building up to rentals

Old or New Business (Tax District)

- **Sign guy?**

CIVIC ASSOCIATION

Financial Report

- Got grant for the Waterfowl Festival
- That's pretty much it

Review of Minutes

- Motion to accept the minutes as written passed unanimously

Committees

- **Day at the Docks**
 - Based on community feedback and lingering concerns, we are still planning to postpone the Blessing of the Fleet
- **Recreation and Education**
 - **Haunted Trail**
 - Planning to move forward with this event
 - Thinking that we need to have it two nights--the Thursday and Friday before Halloween
 - Idea is to have discrete "scenes"
 - Between tourist occupancy, and community interest, we are going to need LOTS of volunteers to pull it off
 - Still need to figure out the logistics of parking and transportation to the trail
 - Will hold a committee meeting Friday of this week
 - **Trunk or Treat**
 - We will be hosting the event, but we won't be cooking hamburgers and hot dogs due to concerns about safely packaging the food
 - Concern that the trash would end up all over the village
 - **Parade/Dance**
 - Parade will be on December 12th
 - There will most likely be no dance (COVID)
 - **Tree Lighting in the Village**
 - The consensus is that we want to continue doing this event
 - We will work on planning at a later date
- **Nominating Committee**
 - Carol will be letting us know who's up for reelection this year
- **Scholarship**
 - After a unique request for additional funds, it was decided that the wording of the application needs to be changed slightly
 - Applicant was granted the funds

Old/New Business

- **Eagle Pass Trail Problems:**

- We can't narrow the boardwalk access because it has to be wide enough to accommodate wheelchairs
 - Suggestion that we get a "positive" sign, something like "Foot Traffic Only Beyond This Point"
 - motioned to purchase the sign, passed unanimously
 - Possibly need to look into getting a camera
- We need to look at filling in the low spot at the trail entrance with some sand
 - Question as to whether that's possible--could be part of the lowland area?

Dan motioned to adjourn, seconded by Natalie, meeting adjourned at 7:52

Hatteras Village Civic Association
Board Meeting minutes
11 November 2020

Meeting called to order at 7:14 p.m.

Members in attendance: *Karla Jarvis, Jordan Tomberlin, Erin Trant, Cameron Whitaker, Christina Hicks, Alana Harrison*

TAX DISTRICT

Financial Report

- Collections are down
- We did receive a check for \$97,000 from tax bills
- The only real expenses are some renewals

Buildings and Grounds

- **Civic Center**
 - Still no door updates--Karla has made contact, but so far no one's reaching back out
 - Sam is working on ceiling replacement
 - Basketball goal mystery--one of the goals is just...gone. It appears the mounting hardware and everything is gone, so the working theory is that someone took it.
 - We needed replacements anyway, so two new goals have been ordered
 - The sign guy was supposed to come down a couple weeks ago, but it was when the road was closed, so we're still waiting on that

Rentals

- We have started using the building for rentals again
- There is a max occupancy of 67
- So far, there have been no problems with people using them.

Old or New Business (Tax District)

- None

CIVIC ASSOCIATION

Financial Report

- The only thing of real significance that's happened has been the advertisement in In the Bite for the Offshore Open
- There has been a request from the rescue squad for donations (typically handled in December)

Review of Minutes

- Erin motioned to approve the minutes as they stand, seconded by Jordan; passed unanimously

Committees

- **Parade/Dance**
 - Looking at some alternative option for the parade this year, due to...everything
 - Committee met recently and discussed the idea of an "Unparade" which would essentially be a drive-by parade
 - The way it would (in theory) work is that floats would be stationary on the side of Hwy 12, and the spectators would drive through instead of the parade participants moving through, people would drive through
 - There would be a "scavenger hunt" for kids & online voting for best float
 - A form of some sort would be available to anyone who wants to participate, with a list of things to "find" as they go through (kind of like the teddy bear thing at the beginning of quarantine)
 - At the end, they can turn in their form for a treat (kind of aimed at generating interest and also replacing all the candy they would normally gather at the parade)
 - There would also be a form for voting on the best display, and, as in the past, winning participants would receive a prize.
 - We would ask those interested to register by Nov. 27th, so we could gauge interest and plan sections along the highway accordingly
 - If there isn't any interest, we will regroup
- **Recreation and Education**
 - **Haunted Trail:**
 - Lots of interest this year, and large number of volunteers
 - However, due to weather-related concerns and damage, we were unable to host the event
 - Trunk or Treat: though we decided not to do the food this year, we were going to open the event; however, the church wasn't interested in hosting it. We allowed the use of the Red and White parking lot. Not sure of participation, but overall, Halloween was a success!
 - **Tree Lighting:**
 - Still planning to move forward with this, though the logistics still need to be hammered out-- especially the dinner and such
- **Nominating Committee:**
 - Jordan, Erin, and Alana are up for reelection
 - All have said they would like to continue
 - Cameron is moving to Frisco and will have to resign soon; a replacement will be appointed

Old/New Business:

- Karla checked and we are allowed to put some sand at the Eagle Pass Trail if we want to
- A sign aimed at preventing the use of golf carts/skateboards/etc. on the trail has been ordered

Erin made a motion to adjourn, Cameron seconded, meeting adjourned at 7:43 PM

Hatteras Village Civic Association
Board Meeting minutes
9 December 2020

Meeting called to order at 7:00 p.m.

Members in attendance: *Karla Jarvis, Jordan Tomberlin, Erin Trant, Natalie Scott, Wes Sigmon, Alana Harrison*

TAX DISTRICT

Financial Report

- Not much to report, still plenty of money

Buildings and Grounds

- **Civic Center**
 - Damage to an outlet on the gazebo during an event after Thanksgiving
 - No fault of the renters, determined by multiple sources to be caused by faulty install

Rentals

- With current regulations, there aren't that many events and it should be a quiet season
 - Focus will be placed on repairs and maintenance

Old or New Business (Tax District)

- None

CIVIC ASSOCIATION

Financial Report

- Again, not much to report

Review of Minutes

- Wes motioned to accept the minutes, Erin seconded; motion passed

Committees

- **Parade/Dance**
 - Due to the rise in covid cases and subsequent guidance, Christmas "unparade" was cancelled
 - Christmas Tree lighting was streamed lived, seemed to go over well
- **Recreation and Education**
 - Waterfowl Festival:
 - Will *likely* be cancelled due to pandemic, but holding off on officially cancelling the event.
- **Nominating Committee:**
 - Cameron resigned last month following his move to Frisco
 - He has 2 years left in his term, so his seat needs to be filled
 - Two nominees were discussed to fill his seat: Laurie Parker and Jenna Willis
 - Wes made a motion to appoint Laurie Parker; it was seconded by Alana

- Motioned passed unanimously
- Willis's name will be placed on the ballot for the Annual Meeting
- **Charitable Giving:**
 - Reviewed last year's recipients and the amount of money they got
 - Discussed hat the need was likely to be higher this year
 - Decided to give the following:
 - \$4,000--Methodist Men
 - \$3,000--Hatteras Preschool
 - \$2,000--Hatteras Island Cancer Foundation
 - \$1,000 each to:
 - Meals on Wheels
 - Rescue Squad
 - Radio Hatteras

Old/New Business:

- Annual meeting scheduled for January 13th; will need to be socially distanced, comply with covid regulations

Erin made a motion to adjourn, it was seconded, meeting adjourned at 7:43 PM